



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

09 March 2026

DIVISION MEMORANDUM
 No. 160 s. 2026

ORIENTATION AND ADMINISTRATION OF THE 2025 ACCREDITATION AND EQUIVALENCY (A&E) TEST

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Heads, Public Secondary Schools
 Heads, Unit/Section
 All Others Concerned

1. Pursuant to **DepEd Order No. 055, s. 2016** titled **Policy Guidelines on the National Assessment of Student Learning for K to 12 Basic Education Program, Memorandum OULS-2026-2-079** known as **Rescheduling of the Administration of the 2025 Accreditation and Equivalency Test (A&E) Test**, the Department of Education (DepEd) through the Bureau of Education Assessment (BEA) with the assistance of the City Schools Division of the City of Tayabas will administer the said examination on **March 29, 2026** at **Potol Elementary School, Brgy. Potol, Tayabas City**.

2. This activity aims to facilitate administration of 2025 A&E Test. Please see the table below for the schedule of activities.

DATE	ACTIVITY	VENUE	CONCERNED PERSONNEL
March 11, 2026 3:00 p.m.	Orientation	Puente de Ipilan Hall Brgy. Potol, Tayabas City	Division Testing Core Group, ALS Teachers and All Others Concerned
March 15, 2026 6:00 a.m. – 5:00 p.m.	Mock Test	Potol Elementary School	ALS Teachers and All Others Concerned

3. Please see Enclosure 1: A&E Division Testing Core Group.

4. Expenses incurred during the school orientation and administration of the examination shall be charged against existing available local funds subject to the usual accounting and auditing rules and regulations.

5. As per DepEd Order No. 013 s. 2024 titled Revised Guidelines on the Grant of Vacation Service Credits for Teachers, Compensatory Time Off (CTO) for non-teaching personnel and Local Service Credits shall be given to teaching and non-teaching staff for services rendered during weekends and holiday.



Address: Brgy. Potol, Tayabas City
 Telephone No.: (042) 785-9615
 Email Address: tayabas.city@deped.gov.ph
 Website: <https://www.sdotayabascity.ph>

6. Immediate dissemination of this Memorandum is desired.

For:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

By:

HERBERT D. PEREZ
Assistant Schools Division Superintendent
Officer-in-Charge

Encl.: As stated

References: DM 055 s. 2016

Memorandum OULS-2026-2-079

To be indicated in the Perpetual Index
under the following subjects:

**ALTERNATIVE LEARNING SYSTEM
ASSESSMENT**

SGOD- orientation and administration of the 2025 accreditation and equivalency (a&e) test
SGO3FEAR-004467/March 09, 2026

Enclosure 1: Division Testing Core Group for 2025 A&E Test

NO.	NAME	DESIGNATION
1.	Celedonio B. Balderas Jr.	SDS
2.	Herbert D. Perez	ASDS
3.	Imelda C. Raymundo	CES - SGOD
4.	Joan Kathleen Talabong - Brizuela	EPS II/ DTC
5.	Montano L. Agudilla Jr.	SEPS/ Test Monitor
6.	Joan C. Salcedo	Medical Officer
7.	Princess A. Talavera	Support Staff
8.	Johnny N. Zafranco	Support Staff
9.	Mildred Z. Galleno	Support Staff
10.	Dennis Labita	Chief Examiner, Potol ES
11.	Michelle C. Anyayahan	Room Examiner (RE)
12.	Annabel B. Malvar	RE
13.	Ruby V. Esmiller	RE
14.	Maria Concepcion R. Cuadra	RE
15.	Analyn Saludes	Assistant Examiner (AE)
16.	King Carlo Roces	AE
17.	Syrelle D. Banagan	AE